



TAUNTON MUNICIPAL AIRPORT COMMISSION

MINUTES OF MEETING
May 25, 2005

Commissioners: Charlie Menard, Chairman
Ed Fowler, Treasurer
Maryan Nowak, Vice Chairman
Bob Adams
Greg Cronin (absent)

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor
Recording Secretary: Gwen Borden

Called to order: 7:00 p.m.

Others in Attendance: Ned Dawes, Edwards & Kelcey
Mike Dupont, American Aero,
Dick Griffith, Jerry Field, Dick Crowell,
Fred Terra, Pat Terra, Nelson Woodward,
Charlie Pickett

Charlie opened the meeting by announcing that he received an e-mail from Greg Cronin stating that he may not be here this evening due to a job he's working on out of state.

Airport Engineers Projects Update – E&K representative Ned Dawes submitted a written status report (see Attachment A) on pending airport projects noting that there was a lot of activity this month. Ned read the report for all in attendance and asked if there were any comments or questions on any of the airport projects? Charlie asks, with regard to the CIP, are we waiting for an acknowledgement that the CIP plan has been submitted and accepted. Ned responded that the last time he talked with MAC, they are taking the information that is on the justification worksheet, and they meet at the end of May or the beginning of June with the FAA and agree to what the next years' program is going to be over the next couple of years. As a result of that they will come back to the airport with the go ahead to file

pre-applications for next years projects. Charlie is looking to get the easement issues off the table. Also, relative to the next project, re-doing the tie downs, is it at all possible to begin some preliminary discussion before we go to MAC and FAA to make sure we're on the same page as to where and how and what we're looking at as far as the overall area and the bank on the side and the curved area. Charlie is looking for direction and input and expertise from E&K.

Minutes: April 27, 2005 - Ed: motions to accept the recording secretary's report as submitted.

Bob: seconds. All in favor, unanimous. So voted.

Treasurers Report ending April 2005 – Ed reported on the financial status of the airport noting Income of \$35,217.00 and Expenses of \$30,135.81 for a Monthly Positive Cash Flow of \$5,081.19. Ed asked if there are any comments or questions on the report? There being no questions or comments, Maryan: motions to accept the treasurers' report and to authorize Ed to process and submit bills for payment. Bob: second. All in favor, unanimous. So voted

Airport Managers Report – Dan reported on the following,

1. **Fuel Survey – TMA fuel prices are in line with prices at surrounding airports.**
2. **Terminal Building Repairs Update – Bids received for the terminal building work were as follows: For Plumbing: MA Mechanical \$1130., RA Fasolo \$1125., O'Neil Inc. \$985.. O'Neil Inc. was chosen to do the work. For Carpentry: JD2 \$2,200., MR Desrosiers \$1845., Taunton Siding \$980., BJ Sullivan \$1080., Atlantic Construction no response. Taunton Siding was chosen to do the carpentry work. The carpentry work was more extensive than anticipated and Commissioner Adams took a look at it before the work proceeded and after discussion with other commissioners, Taunton Siding was given the okay to proceed. The final amount for the carpentry work totaling \$3,786.**
3. **Attended MAMA on the Hill Day 5/9/05 with Bob Adams.**
4. **Attended Taunton Conservation Commission Meeting 5/9/05 with Charlie and Ed.**
5. **Attended MAC meeting in Boston 5/18/05 on Taxiway Funding.**
6. **Attended ASC Award Ceremony with Joe Lawlor on 5/18/05.**

7. On 6/3/05 the airport will have a **visit by State Representative Steven Canessa**. Anyone wishing to attend and show him around is welcome.
8. **Aero Club Luncheon 6/10/05** in Boston. Anyone from the commission wanting to attend may do so.
9. On 6/18/05 is our **Annual Open House/Neighborhood Appreciation Day**. The event is falling into place. Double Twelve will be doing the food for us again. The Sheriff's Department and the Police Department will be participating. There will be some antique cars and planes. Dan has not heard from everyone that he's contacted.
10. Troop 22, a Boy Scout group from East Taunton have done some clean up at the airport and along Middleboro Avenue and they are interested in participating in other projects at the airport.
11. The Board of Health has enacted a Hazardous Materials Controls Regulations at their last meeting. Any generator or user of the materials on the list must first obtain a Hazardous Waste Permit by June 10, 2005. As far as the FBO's on the field, they will be categorized into one class. The regulations have been modeled on what they have in Watertown and Acton. Dan will distribute to all FBO's on the field, and it is the responsibility of the FBO's to return to the Board of Health with the proper information.
12. Dan has been informed by Don Almeida that the Town of East Bridgewater has a roller that they are no longer in use of. Don has asked the town to hold it until we can take a look at it because the airport needs one. Don has looked at it, has seen it run and it does not seem to be in bad shape. We can acquire for approximately \$750.+/- and he will arrange transportation to get the roller to the airport. **Bob motions to approve up to \$900.00 to purchase the roller and for the airport manager to inspect the roller to determine if it is worth buying. Maryan seconds the motion. All in favor, unanimous. So voted.**
13. **Grounds Equipment Update** – The last piece of equipment (tractor) came in today. MAC has approved a change order on the tractor, and the tractor will have a Unicom radio in it. That will be installed in Milbury.

At this time Charlie commended Mike Dupont on being the recipient of the American Safety Council Award presented at the Lantana in Randolph.

Project Status
Taunton Airport Commission Meeting
May 25, 2005
Edwards and Kelcey's Update

1. **East/West Access Road**
 - a. Work to relocate location of gooseneck stand on the West Road's outbound lane was started on May 24th. Site work has been completed. Electrical contractor needs to make final connections and relocate the keypad to the new gooseneck stand location. Expect this work to be completed within the next few days.

2. **Snow Removal Equipment**
 - a. Based on May 19th phone call directly to Guy Bourdeau at RPM Tech, they will have all the remaining parts for the snow blower's casting chute this week. It will then be shipped to Schmidt Equipment for installation. I'm hoping that this issue will be resolved before the next Airport Commission meeting.

3. **Reconstruct Parallel Taxiway, Replace Runway & Taxiway Edge Lights & Update Airport SWPPP**
 - a. The Airport Commission has received the FAA grant offer. The appropriate parties are signing it.
 - b. Attended the May 18th MAC Commission meeting with Dan Raposa and made a presentation on the proposed project. MAC voted to approve the grant request. Grant offer has been received by Commission and is being signed. During the MAC meeting, Chairman Allen mentioned that the State Police would be making unannounced security inspections of airports. He reminded all parties to keep a watch out for people wandering on the airport without the proper badging. Also, Bob Mallard's last day with MAC is May 27th. Wayne Kerchner shall be Acting Executive Director until the permanent director is selected. MAC will also be reviewing aircraft registration fees that they charge as compared to other New England states. MAC Commissioners are planning to make site visits to airports across Massachusetts and solicit comments from airport users, FBO's, Airport Commission, Airport Managers, etc. First one shall be at Marston Mills in a couple of months. At June's MAC Commission (June 15th at Beverly Airport), they plan to have a presentation from the vendor of the SuperUnicom.
 - c. Based on the issuance of the FAA & MAC grants, we prepared and submitted the contracts to Bay State Piping on May 25th. Once they sign the contracts, they will be sent to the Airport Commission for their approvals.
 - d. Expect to be establishing the pre-construction conference in early/middle June for a Notice to Proceed in early July.
 - e. We submitted the preliminary version of the SWPPP to the FAA & MAC on April 29th for their review and comment.

4. **FAA & MAC CIP**
 - a. Based on the results of the CIP meeting with the FAA & MAC, prepared project Justification Worksheets for insertion onto MAC's AIMS database.
 - b. Working on preparing new Justification Worksheet for the replacement of the existing fuel farm pumping cabinet as part of an MAC ASMP project.

5. Massachusetts Airport Management Association (MAMA) – Airport Awareness Day

- a. Attended the Airport Awareness Day at the State House on May 9th along with Bob Adams and Dan Raposa.
- b. Discussed the recent events at Taunton with other Massachusetts airport officials as well as FAA and MAC officials.
- c. Lt. Governor Healey gave a speech during lunch. She stressed the Romney's Administration strong support of all modes of transportation. She also mentioned that the structure of the MAC Board shall be changing July 1, 2005. The size of the Board shall grow from five to seven members. She also stated that the chairman of the board shall now be the Secretary of Transportation. One of the board members must be an expert in the security field and one member must live in a community with an airport.